

Project	IEEE 802.16 Broadband Wireless Access Working Group < http://ieee802.org/16 >	
Title	Proposal to host 802.16 Session #51, September 2007 in Malaga, Spain	
Date Submitted	2007-01-18	
Source(s)	Gordon Antonello AT4Wireless	[mailto: gantonello@at4wireless.com]
Re:	Hosting Proposal for Session #51, September 2007	
Abstract	Checklist for Proposal to host session #51	
Purpose	Discussion and Approval of Checklist for Proposal based on 80216-04_67 Annex A	
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Annex A: Checklist to Accompany IEEE 802.16 Interim Session Proposals

Individual Host (normally a Working Group Member)	Gordon Antonello
Corporate Host or Hosts	AT4 wireless
Additional Corporate Supportor or Supporters (if any)	Not available
City	Malaga (Spain)
Hotel	Hotel NH Malaga
Proposed Dates	17 – 20/09/2007
Does Corporate Host agree to accept any financial loss?	Yet to be discussed (budget, etc.)
Does Corporate Host agree to turn over any financial surplus?	Yes
Registration Fee	Approx. 160 USDollar
Advance Registration Fee	No
Hotel status (reserved? contract offered?)	Reserved
Number of sleeping rooms offered in block	Up to 250 rooms in 3 hotels ¹
Sleeping Room cutoff date	June 2007
Sleeping Room Rate	116€ at Hotel NH ²
Will the Host provide a registration desk?	Yes
Will the Host accept registration fees and provide receipts?	No ³
Will the Host maintain a list of paid registrants?	Depends on above question.
Will breakfast and coffe/tea/snack breaks be included?	Yes
Will lunches be included in the registration fee?	Yes
Will the Host sponsor (pay for) a social event?	Yes
Will the Host sponsor (pay for) any other functions or features?	Yes. Possible visit to AT4 wireless facilities.
Will classroom-style meeting rooms be included?	Yes
What are the seating capacities of the meeting rooms?	30 or 80 persons
Is hotel currently holding these rooms for the group?	Yes
Will all meeting rooms be available both day and night?	Yes
Will Internet connectivity be provided?	Yes

¹ 100 rooms at Hotel NH, 100 rooms at HOTEL AC Palacio, 60 rooms at Hotel TRYP (hotels in downtown, 5-10 minutes walking distance to Hotel NH).

² Rates for single rooms: Hotel NH 116€/ Hotel AC Palacio: 127€/ Hotel TRYP: 89€

³ To be discussed.

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Will wireless LAN access be provided?	Yes
Will a local server be provided?	To be confirmed. ⁴
Will the Host provide network technical support?	Yes

⁴ Probably located within the large meeting room. We need more detailed information to confirm this issue.≡