

Project	IEEE 802.16 Broadband Wireless Access Working Group < http://ieee802.org/16 >	
Title	Proposal to Host IEEE 802.16 Session # 59 in Rio de Janeiro, Brazil in January 2009	
Date Submitted	2008-03-20	
Source(s)	Ramon Khalona NextWave Wireless	Voice: +1-858-480-3172 E-mail: rkhalona@nextwave.com
Re:	Hosting Proposal for Session #59, January 2009 in Brazil	
Abstract	Checklist for Proposal to host Session #59	
Purpose	Discussion and Approval of Checklist for Proposal based on 802.16-04/67 Annex A	
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Proposal to Host IEEE802.16 Session # 59 in Rio de Janeiro in January 2009

Ramon Khalona

NextWave Wireless

Annex A: Checklist to Accompany IEEE 802.16 Interim Session Proposals

Individual Host (normally a Working Group Member)	Ramon Khalona
Corporate Host or Hosts	NextWave Wireless/ NextWave América Latina
Additional Corporate Supportor or Supporters (if any)	TBD
City	Rio de Janeiro, Brazil
Hotel	Hotel Windsor Barra
Proposed Dates	12-15 January 2009
Does Corporate Host agree to accept any financial loss?	Yes
Does Corporate Host agree to turn over any financial surplus?	Yes
Registration Fee	\$500 (based on 250 attendees)
Advance Registration Fee	N/A
Hotel status (reserved? contract offered?)	Reserved
Number of sleeping rooms offered in block	250
Sleeping Room cutoff date	TBD
Sleeping Room Rate	U.S.\$291 (15% tax included)
Will the Host provide a registration desk?	Yes
Will the Host accept registration fees and provide receipts?	Yes
Will the Host maintain a list of paid registrants?	Yes
Will breakfast and coffe/tea/snack breaks be included?	Yes
Will lunches be included in the registration fee?	No
Will the Host sponsor (pay for) a social event?	Yes
Will the Host sponsor (pay for) any other functions or features?	No
Will classroom-style meeting rooms be included?	Yes
What are the seating capacities of the meeting rooms?	(1) 400 people (2) 100 people (1) 40 people (1) 20 people (2) 10 people
Is hotel currently holding these rooms for the group?	No

Will all meeting rooms be available both day and night?	Yes
Will Internet connectivity be provided?	Yes
Will wireless LAN access be provided?	Yes
Will a local server be provided?	Yes
Will the Host provide network technical support?	Yes
<i>Special features: describe in separate contributed document</i>	Special meeting with government authorities in the Opening Session (communications and technology)