

Project	IEEE 802.16 Broadband Wireless Access Working Group < http://ieee802.org/16 >	
Title	Preparation Update of IEEE 802.16 Interim Session #57 in Kobe – Japan	
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Re:	IEEE 802.16-04/067 IEEE C802.16-07/027	
Abstract	This document describes the preparation update of IEEE 802.16 Working Group Interim Session #57, to be held September, 2008 in Kobe - Japan with KDDI as corporate host. Revised with some updates.	
Purpose	Update the preparation status of IEEE 802.16 Interim Session #57 in Kobe, Japan.	
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Preparation Update of IEEE 802.16 Interim Session #57 in Kobe - Japan

Mitsuo Nohara
KDDI R&D Labs.

Purpose

This document is to describe the preparation update of the IEEE 802.16 Interim Session #57, to be held Sept. 2008 in Kobe Japan, with KDDI as corporate host. The updated proposal details are as listed in Annex A of this document.

Venu

Hotel Okura Kobe, Kobe, Hyogo, Japan

Kobe is one of the beautiful and scenic harbor cities in Japan, located west to Osaka, within easy access from Kansai International (Osaka), Osaka International and Kobe Airports.

Dates

Tuesday 16 – Friday 19 September, 2008

Host

KDDI Corp. as a primal host. The Corporate Supporters are as listed.

Meeting facilities

Meeting rooms are booked and allocated to the WG and TG meetings over the week.

The room assignment plan is: (400 persons per room) x 1, (108) x 2, (42) x 1, (20) x 1.

Accommodation

Hotel rooms at the session site will be available, with capacity of 250.

Pre-booking hotel fee is ¥21,000 (\$200, @105¥/\$), including breakfast, service charge and a 5% consumption tax. The room cutoff date is 22 Aug. 2008 (different from the one for session registration.)

An alternative hotel of New Otani Kobe Harborland is also available through the Web-site to be provided by the meeting organizer.

Notes

*Those details are subjects to change.

See Annex A, Checklist to Accompany IEEE 802.16 Interim Session Proposals attached for details.

***The on-line registration is now ready and available:**

<http://www.wirelessman.org/meetings/mtg57/index.html>

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Annex A: Checklist to Accompany IEEE 802.16 Interim Session Proposals

Individual Host (normally a Working Group Member)	Mitsuo Nohara
Corporate Host or Hosts	KDDI
Additional Corporate Supporters	*See list attached
City	Kobe, Japan
Hotel	Hotel Okura Kobe
Proposed Dates	16-19 Sept. 2008
Does Corporate Host agree to accept any financial loss?	Yes
Does Corporate Host agree to turn over any financial surplus?	Yes
Advance Registration Fee	¥48,000
Advance Registration cutoff date	15 Aug. 2008
Registration Fee after the cutoff date	¥72,000
Hotel status (reserved? contract offered?)	Reserved
Number of sleeping rooms offered in block	250
Sleeping Room Rate *incl. breakfast, service charge and a 5% consumption tax. **An alternative will also be provided.	¥21,000*
Sleeping Room cutoff date	22 Aug. 2008
Will the Host provide a registration desk?	Yes
Will the Host accept registration fees and provide receipts?	TBD
Will the Host maintain a list of paid registrants?	Yes
Will breakfast and coffe/tea/snack breaks be included?	Coffee/tea/snack breaks included
Will lunches be included in the registration fee?	Yes
Will the Host sponsor (pay for) a social event?	Yes
Will the Host sponsor (pay for) any other functions or features?	TBD
Will classroom-style meeting rooms be included?	Yes
What are the seating capacities of the meeting rooms?	400 x 1 / 100 x 2 / 40 x 1 / 20 x 1
Is hotel currently holding these rooms for the group?	Yes
Will all meeting rooms be available both day and night?	Yes
Will Internet connectivity be provided?	Yes
Will wireless LAN access be provided?	Yes
Will a local server be provided?	TBD
Will the Host provide network technical support?	Yes
<i>Special features: describe in separate contributed document</i>	-

Note: *: Those details are subjects to change.

List of Corporate Supporters

Intel K.K.

KDDI Corp.

Fujitsu*

Hitachi, Ltd.

Mitsubishi Electric Corp.

NEC Corp.

ACCA Networks Co. Ltd.

Motorola Japan

Samsung Japan Corp.

Sumitomo Electric Networks, Inc.

*Fujitsu: Fujitsu Ltd. and Fujitsu Microelectronics Ltd.